

**MINUTES OF A MEETING OF THE PRESTON PARISH PLAN STEERING
COMMITTEE held on 11th January, 2006 at The Half Moon and Seven Stars,
Preston.**

Present: David Theoff (Chairman)
Roger Ayling
Mike Fenney
John Greig
Jan Rudolph
Louise Perryman
Alan Coller

Late arrival: Oliver Chapman (Acting Secretary)

Apologies for absence – received from Martin Ferber

Minutes of the last meeting

The minutes of the meeting of the committee held on 7th December 2005 were adopted as a true record.

Matters arising

Largely covered in the agenda but the following was noted:

- The DEFRA funding application had been completed and submitted.
- JR had not yet been able to enquire as to project funding possibilities with KCC.
- DT had approached Dover District Council who stated that they would not have funds available to assist with this project.
- The two sub committees (Data analysis and the Events) had met and minutes had been circulated for each.

Committee membership

This agenda item was raised to consider the application from a number of new applicants to sit on the PPP Steering Committee. DT explained confirmed that the Committee's Constitution allowed for a maximum of 12 members and had 10 current members.

After some discussion it was unanimously agreed that Martin Ferber, who had expressed concern over his ability to remain involved due to work commitments, would remain as a full committee member with the knowledge that Martin's attendance to weekday meeting would be limited. .

John and Pat Simpson and Duncan Scott would be invited to take up the remaining places. Others that had registered an interest would be asked to help via the sub-committees.

Fundraising

See Matters Arising.

JR agreed to chase up to see what funds County Councillors had at their disposal for projects within their wards.

Payment of accounts

AC presented a statement of accounts. There were no outstanding accounts

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Report from the chairman of the Data Analysis Sub-committee

JR reported on the progress made by this Sub-committee which met on 3rd January and for which full minutes were circulated to committee members.

It was agreed that OC, who was not at that time present, would be asked to contact JG directly regarding clarification and cross-referencing of some data (Ref. **Analysis of Data** in the sub-committee minutes)

Those present supported the progress made and the actions defined to collect further data in areas found lacking in the questionnaire.

Report from the chairman of the Events Subcommittee

RA/DT reported on the progress made by this Sub-committee which met on 5th January and for which full minutes were circulated to committee members.

The content proposed for the Open Day (Ref. **Open Day Main themes** in this sub-committee minutes) incorporated those put forward by the Data Analysis Sub-Committee.

Those present endorsed the proposed format, which would aim to ensure visitors would move through the exhibits one by one in a structured way.

Open Day

Members present supported the revised plan to move the Open day to 18th March 2006, whilst keeping the 18th February booking at the Village hall as a day for organising the event and meeting with Open Day volunteers.

MF offered to make the necessary contacts for representation from the Police and Recycling.

JG offered to chase up on Village hall committee representation.

LP offered assistance to create PowerPoint presentations.

DT agreed to consider how best to approach/involve local businesses.

DT mentioned that Victoria Lawson had offered to attend.

Publicity

OC suggested that volunteers should be contacted a.s.a.p. regarding 18th February, so that they could act as ambassadors to inform others in the village about the Open Day. OC and DT agreed to draft a letter to them.

AOB

None

Date of Next Meeting

8th February 2006.

Seven Stars at 7.30pm