

**MINUTES OF A MEETING OF THE PRESTON PARISH PLAN STEERING
COMMITTEE held on 12th October, 2005 at The Half Moon and Seven Stars,
Preston.**

Present: Roger Ayling (Vice- Chairman in the chair)
Oliver Chapman (Acting Secretary)
Alan Coller
Martin Ferber
Jan Rudolph
Lorna Listbrain
John Greig
Louise Perryman

Apologies for absence – received from David Theoff

Minutes of the last meeting

The minutes of the meeting of the committee held on 7th September 2005 were adopted as a true record.

Matters arising

Covered in the agenda

Membership

OC reported that Penny Burville had tendered her resignation from the committee due to personal circumstances and no longer living in the village.

It was agreed that Penny should be thanked for her work on the committee.

Fundraising

AC reported that the bank balance was reducing and it was agreed that he would contact the parish clerk to request the balance of £300 which had been allocated by the parish council for the Parish Plan.

Questionnaire

OC reported that 102 adult questionnaires had been collected to date, but that several areas of the village had not been “followed up” for various reasons. AC had 13 questionnaires which brought the total to 115, still short of the target of 50% return.

The committee discussed the situation at length and decided:

1. to extend the time for the return of the questionnaires until Thursday 20th October to enable all areas to be “door-knocked”.
2. RA would distribute copies of a reminder leaflet to be left at properties where there is no response.

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3. that the prize draw would be delayed until Friday 21st October and take place in the evening in the Half Moon
4. LLB would contact Phillipa Hazelton (who had offered assistance with collections) to arrange coverage of LLB's area.
5. OC would cover Grove Road to assist JR.

“Know your village” open day

Members discussed the open day held on 10th September and felt that it was a great success with many villagers asking if it could become an annual event. Over 100 signed the attendance book but many more attended, possibly as high as 150. JR offered to write a report for JG to publish on the website.

Payment of accounts

AC reported that he had received accounts from the WI for the teas and cakes for the open day in the sum of £12.00 and from Canterbury City Council for printing the questionnaires and covering letters etc in the sum of £190.97. The Committee authorised the payment of these accounts.

Next meeting

The next meeting would be held on Wednesday 9th November in the Half Moon and Seven Stars at 7.30pm