

**MINUTES OF A MEETING OF THE PRESTON PARISH PLAN  
STEERING COMMITTEE held on 15th June, 2005 at the Half  
Moon, Preston.**

**Present:** David Theoff (Chairman)  
Oliver Chapman (Acting Secretary)  
Martin Ferber  
John Greig  
Louise Perryman  
Penny Burville

**Apologies for absence** were received from Mike Fenney, Alan Coller, Roger Ayling and Jan Rudolph.

**Minutes of the last meeting**

The minutes of the meeting of the committee held on 18th May, 2005 were adopted as a true record.

**Matters arising**

DT reported that he had been in touch with Sharon Dunn and gleaned some useful information regarding funding which he would be following up.

DT also reported that he had been in touch with Victoria Lawson regarding various procedural issues which would be raised later in the meeting

**Membership**

Penny Burville attended the meeting and it was agreed to co-opt her to the committee.

**Fundraising**

It was felt that the committee had sufficient immediate funds at their disposal to deal with the consultation process for the time being. The main expenditure potential would come with the publication of the final plan. Martin F indicated that there was a possibility that Pfizer would make a contribution to our efforts, which could take the form of "in house" printing of the final Parish Plan document . This would be explored at a later date.

**Steam Rally**

LLB was not at the meeting, but it was agreed that the committee should have a stand if possible. It was agreed that the ideal place would be just inside the entrance near the church to emphasise the communities' part in the process.

OC said that he would not be available for the weekend but had a large “party gazebo” which could be used and would be able to borrow some display boards.

John Greig offered to design some simple handouts which could be reproduced “at cost”.

It was agreed that DT would, generally, co-ordinate the display and;

- 1) contact LLB to establish where the stand can be sited
- 2) arrange a rota of committee members to man the stand
- 3) arrange with RA to use the parish councils old photo archives as an added attraction and, hopefully, to add to the archive.
- 4) Martin F would supply “post it” notes and pens
- 5) JG would draft a handout for approval and arrange for it to be printed.

### **Questionnaire**

DT circulated a draft questionnaire prior to the meeting and members commented on it. It was agreed that the final version would be put together by the sub-committee (including Martin F), ready for circulation after the next meeting. The sub-committee would also work on a questionnaire for businesses and youth. It was agreed that the sub-committee would meet at Longbrook on 29<sup>th</sup> June.

### **Consultations.**

OC brought copies of the “initial” letter and distributed it to those present, together with a map on individuals areas, and would distribute to the absent members within the next few days. It was hoped that distribution of the letters around the parish would be completed by next week (before the steam rally). It was felt that LLB would be (understandably) preoccupied by organising the steam rally, and PB offered to cover Lorna’s area.

OC would write to all village organisations informing them what we are doing and offering a visit from a committee member as part of the consultation process.

### **Publicity**

OC would contact Beryl Reed to arrange an update in the Kentish Gazette.

### **Next meeting**

The next meeting would be held on Wednesday 13<sup>th</sup> July, 2005.