

**MINUTES OF A MEETING OF THE PRESTON PARISH PLAN STEERING COMMITTEE held on 4th October, 2006 at the Half Moon and Seven Stars, Preston.**

**Present:** David Theoff (Chairman)  
Roger Ayling (Vice - Chairman)  
Oliver Chapman (Secretary)  
John Greig  
Jan Rudolph  
John Simpson  
Pat Simpson  
Duncan Scott

**Apologies for absence** – received from Alan Coller, Martin Ferber, Karen Wright and Louise Perryman.

**Minutes of the last meeting**

The minutes of the meeting of the committee held on 6<sup>th</sup> September, 2006 were adopted as a true record.

**Payment of accounts**

There were no outstanding accounts for payment but AC was still due to claim the remainder of grant funds.

**Village Newsletter**

DT suggested that the Committee might take on the publication of the village directory and newsletter out of Committee funds and it was suggested that the issue is raised with the parish council at their meeting on 6<sup>th</sup> October. Assuming the parish council are in agreement it was decided that the directory sub-committee (DS, JS and M Fenney) would finalise the directory and it would then be distributed with a covering letter announcing the new format newsletter and asking for assistance, articles and news from the residents and club secretaries etc. PS offered to edit the newsletter provided she received assistance from other committee members. It was decided to aim for the first newsletter in January.

**Action Plan**

It was agreed that DT would compile a list of all residents who had volunteered to help in any capacity and circulate that together with a list of task so that members could undertake responsibility for pursuing particular activities and contact the volunteers to help where appropriate.

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**Village Hall**

JS reported on a meeting of the village hall committee the previous evening and on progress with the proposed redevelopment. The questionnaire had been prepared and copies were brought to the meeting for members to distribute (as previously agreed). Members of the committee have visited new village halls locally and were planning to visit more to find out how those communities went about it.

**Village Design Statement**

DT reported on his attendance at a seminar in Canterbury when the importance of good relations and cooperation with the district council was highlighted. He had made contact with Kit Smith a cabinet member of DDC who acknowledged the Council's shortcomings and had offered to help. In turn he had referred the matter to Trevor Bartlett, a fellow cabinet member and a ward councillor, who had been unable to come to this meeting. It was decided that we should follow the route of trying to get the district council 'on board' and it was agreed that DT, OC and DS should meet with Trevor Bartlett to see what progress can be made

**Any Other Business**

DT reported that he had received a letter from the clerk to the parish council expressing the thanks of the council for producing the parish plan and commenting on the professional way it had been done.

Similarly, the parish council had invited representatives of this committee to the meeting on 6<sup>th</sup> October to discuss how to take forward the action plan items which affect the parish council. It was agreed that DT would attend together with OC (who is a member of the PC).

**Next meeting**

The next meeting would be held on Wednesday 8<sup>th</sup> November, 2006.