

**MINUTES OF A MEETING OF THE PRESTON PARISH PLAN STEERING
COMMITTEE held on 5th April, 2006 at The Half Moon and Seven Stars, Preston.**

Present: David Theoff (Chairman)
Roger Ayling (Vice - Chairman)
Oliver Chapman (Acting Secretary)
Alan Coller
Mike Fenney
John Greig
Louise Perryman
Jan Rudolph
John Simpson
Pat Simpson
Duncan Scott

Apologies for absence – received from Martin Ferber and Karen Wright

Minutes of the last meeting

The minutes of the meeting of the committee held on 8th March, 2006 were adopted as a true record.

Matters arising

There were no matters arising.

Committee Membership

DT reminded members that KW had attended main committee meetings in her capacity as Chairman of the Events Sub-Committee, but that since it was unlikely that that sub-committee would need to meet again, members were asked to consider co-opting her to the main committee. It was agreed to co-opt KW to the main committee.

Fundraising

DT reported that the DEFRA grant recently applied for had been received by the Parish Clerk and that it would be passed to this committee's accounts. The grant was in the sum of £966.00.

Payment of accounts

There were no outstanding accounts but members who had expended sums on the arrangements for the open day were encouraged to submit claims.

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Open Day De-brief

DT reported that he felt that the open day had been a success and thanked members for their efforts. 110 people had attended the day and many new volunteers had come forward. No new issues had come forward but it had served to reinforce previously raised issues.

It was agreed that DT would write to all those who made identified written comments to thank them for their input and assure them that the views would be taken into account.

JG was thanked for his efforts in encouraging Martin Knight to attend the Open Day to answer questions about the village hall. DT reported that since the village hall issue has been highlighted by the consultation work, he and OC had met with Jenny Bradbury, who is the village hall expert working for Action for Communities in Rural Kent. She had given useful guidance and had since contacted Martin to arrange to attend the Annual General Meeting. The Committee discussed the issues at some length.

It was agreed

- 1). That the committee express their thanks to DT for his efforts in successfully organising the Open Day.
- 2). That DT would copy the Village Hall Deed of Trust for members who hadn't yet seen it.
- 3). That members would make every effort to attend the Village Hall Annual Meeting, when the date for it has been announced, with a view to encouraging the management committee to address the concerns of parishioners.
- 4). It was agreed that if the village hall committee needed assistance, members of this committee would be willing to assist.
- 6). That DT would write to Martin asking when he intends to hold the Annual Meeting and he would communicate with members of this committee.

Preparation of written plan

DT submitted a draft action plan for comment by members and asked for feedback on it within the next two weeks. The Committee discussed how to proceed with writing up the Plan, and it was agreed

- 1). That a Plan Sub-Committee would be set up with membership of LP, JS, DS, OC, DT and AC to write the plan (first meeting 8.00pm on 19th April at Forstal House, Preston).
- 2). RA would take photos for the document and DS would produce drawings.

Village Design Statement

OC reminded members that there was a strong mandate from the consultations for the preparation of a VDS, but that the initiative would need to come from the Parish Council. It was agreed that the Parish Council would be notified that this committee would be willing to undertake a VDS if they wished us to.

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Parish Council Annual Meeting

OC reported that the Annual Parish Meeting would be held on 26th April and the Parish Council had asked if this committee would make a presentation. It was agreed that DT would liaise with LP to update the PowerPoint presentation used at the Open Day and arrange a presentation at the Annual Meeting.

Any Other Business

There was none.

Next meeting

The next meeting would be held on Wednesday 3rd May, 2006 in the Half Moon and Seven Stars at 7.30pm